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UNITED STATES GOVERNMENT

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Memorandum

TO : Director of Training

DATE: 21 September 1965

FROM : Chief, Intelligence School

SUBJECT: Weekly Activities Report No. 28
14 - 20 September 1965

1. On 13 September Chief IS gave a brief welcoming talk to Introduction to Intelligence Class No. 79. In the afternoon Chief IS returned to the class and lectured on "The History of U.S. Intelligence."

2. On 16 September Chief IS sent to C/PPS a draft report covering Intelligence School problems and Intelligence School experiences with rotational assignment. This report was a contribution to a broader report requested of C/PPS by DDTR.

3. On 17 September Chief IS sent to PO/TR an outline of a proposal to revise the personnel organization of the Intelligence Orientation Faculty in order to consolidate with that Faculty what was the Special Orientation Faculty. After coordination a specific proposal will be submitted to DTR.

4. On 17 September [] called Chief IS and reported that he, [] had requested that the Office of Security continue his clearance as a consultant. The Office of Security had no written record of the justification for [] clearance and would not continue it automatically. [] suggested that the clearance officer call either DTR or Chief IS for verbal justification. [] said that although he is no longer directly involved in the American University program he is still acting as liaison man for the program. I suggest that before continuation of [] clearance is approved we get from the University a statement concerning [] status.

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DOCUMENT NO. _____
NO CHANGE IN CLASS. ☐
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CLASS. CHANGED TO: TS S C 2012
NEXT REVIEW DATE: _____
AUTH: HR 70-2
DATE: 27-1-82 REVIEWER: OD 6/99

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UNITED STATES GOVERNMENT

Memorandum

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TO : Chief, Intelligence School

DATE: 20 September 1965

FROM : Chief, Orientation Faculty

SUBJECT: Weekly Activities Report No. 28
13 - 17 September 1965

1. Intelligence Orientation

IOC #79 began at 1000 Glebe on 13 September with a total of 60 students; one more was added and two dropped out, which leaves a total of 59 students. Considering the size of the group, one of the two largest we have had since moving to 1000 Glebe, the course is proceeding smoothly. [] presented a lecture on "Foreign Areas and Intelligence" as a prelude to the series of area films and surveys. This lecture will be incorporated as a regular feature.

2. Special Briefings and Lectures

a. On 13 September, [] briefed 35 members of the Foreign Service Officer class on Community and Agency organization. This briefing was held in Room 1A-07 at Headquarters.

b. On 13 September, [] briefed approximately 70 new employees at Headquarters on the nature and functioning of the intelligence community and on CIA's organization and functions. The size of the group was probably the result of missing a routine EOD briefing because of Labor Day.

c. On 14 September, [] opened the current Clandestine Services Review Course in Room 1A-07 with a discussion on National Security and the Intelligence Community relationships. There were 26 students in the class.

d. On 14 September at Headquarters, in the CIA Review, [] briefed some 18 DDP returnees from the field regarding significant developments in the NSC and Intelligence Community, including changes within the Agency.

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e. [] travelled to Ft. Devens, Mass., on 16 September to speak to the current Officers' Career Course of the Army Security Agency on the organization and responsibilities of CIA. Approximately 60 students and instructors attended. The Agency has been participating in this 9-month course for a number of years. Many of the participants have had close relationships with the Agency through previous NSA or overseas assignments.

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f. On 16 September, [] presented his special 2-hour lecture on "Soviet Military Potential--Its Relation to Communist Grand Strategy", to 19 in attendance at the Communism course conducted by the Foreign Service Institute. The 19 students--senior grade civilian and military officers, including one Brigadier General--represented Air Force, Army, Agriculture, AID, Commerce, and State Department. The question period was one of the most provocative and interesting ever experienced in this presentation. Mr. John Keppel, Course Chairman, indicated a desire to visit CIA at our convenience, principally to discuss training matters. He has been most appreciative of support of the Communist Strategy Course, in particular that of OTR guest lecturers.

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h. On 17 September at AID in the District, [] briefed some 70 outgoing field personnel on the NSC, USIB and CIA functions. Several questions were raised about CIA's activities abroad and the Agency's public image.

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3. Meeting With []

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[] Agency representative at the Army War College, stopped in on Friday and asked me to forward an informal memo to [] containing information about the current class at the Army War College and some of their attitudes toward the Agency. Dr. [] is scheduled to address the War College in October. Lou also mentioned how helpful our summer seminar for War College candidates had been, and offered to serve as a panalist in the course next year.

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4. Attendance at CSR Course

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[] sat in on two sessions of the CSR: []
[] describing the Intelligence Watch.

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Memorandum

TO : Chief, Intelligence School

DATE: 20 September 1965

FROM : Chief, Intelligence Production Faculty

SUBJECT: Weekly Activities Report No. 28
13 September - 17 September 1965

25X1A 1. On 14 September [] gave four hours of training in photographic intelligence to students in the [] Operations Course at []. The students were interested and responsive to the training. On 16 September he gave a one hour presentation on NPIC and Photographic Intelligence to the Intelligence Orientation Course.

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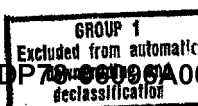
2. Arrangements have been made for the aerial reconnaissance flight on 12 October and the field trip to the Bethlehem Steel Company's Sparrows Point Plant on 13 October for the students in the current Map and Photo Interpretation Course.

25X1A 3. We have tentatively agreed to offer an Advanced Writing Workshop for ORR, beginning the last week in September, providing [] is available at that time to teach it.

25X1A 4. On Thursday [] visited what is left of the Army ACSI Library. This library maintains for quick reference a collection of finished intelligence reports from all Agencies and of Army Attache intelligence information reports. On Friday, [] visited the DIA ADP Center to get information on the bodies of data maintained on computers. The colonel (lady type) admitted she was still pretty confused about the situation after two years in the Center, so relatively little solid information was obtained. We should be able to get the information from two DIA ADP personnel who are working in the CODIB Support Staff.

25X1A 5. The printers have produced our 1965-1967 calendar for long range planning. [] shop did a good job of drafting this calendar, which runs from July 65 to Feb 67. We disseminated samples of the calendar to all schools and faculties and to the Registrar. Extra copies are available from [].

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6. All the members of the last IPC class have been placed in jobs except for one person, an internal, who may have to go back to the office from which he came. Five of the six girls went into the DD/P; two each in SR and FE, and one in AF. The sixth girl went on LWOP to do graduate work. Of the men, one went to OCI Africa Division, one to [REDACTED] and one to STATSPEC DD/S&T ORD; and the remaining one man is unassigned.

7. Thus far we have been unable to obtain satisfactory classroom assignments for the October 1965 Career Trainee Program. Our requirements are the same as always--four section rooms and one main classroom. All we have been able to get is one main classroom and two section rooms. We could "make do" with three section rooms and one main classroom by using the latter as a section room. However, we cannot operate with what we have been allocated thus far. The three briefings and seminar discussions are what make the section rooms vital to the course. By the time we get the CT's they are ready for individual discussion and training. The only way this can be given is in relatively small groups or sections. Also the room assignments should be the same rooms for the three-week periods four times a year. Fixed wall maps, safes, cabinets, and other custom and semi-fixed equipment must be available in each section room for proper instruction. Otherwise the instruction gets shoddy and haphazard. If the building has been overcommitted from the point of view of classrooms, it would seem logical to review the classroom assignments beginning with the Career Trainee Program. Such a review might suggest ways and means of fitting everything in, or rescheduling some courses outside this building. In any case, the priorities of classroom assignments are something beyond the ken of the Intelligence Production Faculty. Our responsibilities end, it seems to me, with outlining the minimum and maximum space we need to teach our classes.

*DD doesn't think problem with
N/T/R. can't see it can be solved
without bloodshed. P.D.*



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Memorandum

TO : Chief/Intelligence School

DATE: 20 September 1965

FROM : Chief/Management Training Faculty

SUBJECT: Weekly Activities Report No. 28
13 - 17 September 1965

SUPERVISION NO. 89

Supervision Course No. 89 terminated on 17 September 1965. The student group was an enthusiastic and cooperative one. The most interesting thing about this course was a new exercise called PIT which we tried out for the first time. This exercise was provided by [REDACTED]

[REDACTED] In essence, teams play a game against each other in which they attempt to maximize the scores which they can get. Mutual trust pays a higher dividend in this exercise than warfare, and this was demonstrated to everybody's satisfaction. This is the first exercise we have been able to find where the progress of one team depends not only on what it does but on what another team does. The name PIT is derived from Power, Influence and Trust.

PHASE II

During the reporting period [REDACTED] has consulted with Mr. Fuchs and [REDACTED] regarding the Phase II session which [REDACTED] will run for the top level of the Office of Finance over the weekend of 25-27 September. [REDACTED] will act as go-between and hand-holder for the consultants. The top twelve officers of the Office of Finance will be the participants.

MANAGEMENT NO. 92

Preparations are going forward for the running of Management Course No. 92 at [REDACTED] during the week of 27 September-1 October. The registration now stands at forty-one.

[REDACTED]

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UNITED STATES GOVERNMENT

Memorandum

TO : Chief, Intelligence School

DATE: 17 September 1965

FROM : Chief, Clerical Training

SUBJECT: Weekly Activities Report, No. 28
13 - 17 September 1965

1. Number in Clerical Induction Training: During the week of 7 - 10 September 1965, there were 67 trainees in Clerical Induction Training; of these 44 entered classes for the first time.

2. Number in Clerical Orientation Training: During the week of 7 - 10 September 1965, there were 27 trainees in Clerical Orientation Training.

3. Results of Official Agency Testing Administered in Clerical Induction: Results of the tests administered to the entrance-on-duty employees for the week of 7 - 10 September 1965 were as follows:

	<u>Tested</u>	<u>Passed</u>
Typewriting	3	1
Shorthand	2	0

4. Results of Official Agency Testing Administered to Applicants: The results of the tests administered to the clerical applicants for the week of 7 - 10 September 1965 were as follows:

	<u>Tested</u>	<u>Passed</u>
SET	18	
Typewriting	12	2
Shorthand	3	0
Card Punch Operator		
Aptitude Test	0	



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Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

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Weekly Activities Report, No. 28
13 - 17 September 1965

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5. Training Assistants Attend Meeting: On Wednesday, 15 September 1965, [redacted] training assistants assigned to the Clerical Training staff, attended OTR's all-day briefing for training assistants. Both were enthusiastic about the meeting.

6. Clerical Refresher Program 148 Completed on 3 September 1965: In this Refresher Training Program, students were enrolled from the following components: DDP, 6; DDI, 6; DDS, 5; O/DCI, 2. The total number of students was 19. Two members of the Typing Techniques Review class met Agency qualifications, but one girl had met qualifications prior to taking this class.

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7. Personnel on Leave: During the week of 13 - 17 September 1965, [redacted] of this Faculty were on annual leave.

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